

Master of Science in Mechanical Engineering: Program Action Checklist

Requirement	Suggested Completion Date	Complete?
ME 590 Seminar attendance	Within 1 st year, during both fall and spring semesters	<input type="checkbox"/>
Choose a faculty adviser	End of first semester	<input type="checkbox"/>
Select thesis, paper or proposal option	End of first semester	<input type="checkbox"/>
Complete an M.S. Degree Planning Form	End of first semester	<input type="checkbox"/>
Activate intent to graduate on eLion (https://elion.oas.psu.edu)	Beginning of last semester – consult Graduate School Calendar	<input type="checkbox"/>
Complete graduate course credits and research		<input type="checkbox"/>
Submit draft of thesis to Graduate School for format review	Consult Graduate School Calendar	<input type="checkbox"/>
Submit draft of thesis/paper to department faculty reader and complete the M.S. Thesis/Paper Approval Form. The faculty reader must be a member of the graduate faculty of Mechanical Engineering.	Due approximately two weeks after format review is complete	<input type="checkbox"/>
Give oral presentation on thesis/paper		<input type="checkbox"/>
Submit final copy of thesis to Graduate School	Consult Graduate School Calendar	<input type="checkbox"/>
Complete Graduate Student Checkout Form		<input type="checkbox"/>
Schedule exit interview with Department Head	Minimum of two weeks before leaving campus	<input type="checkbox"/>
Attend Graduate School Commencement	Consult Graduate School Calendar	<input type="checkbox"/>